



Campus Management

Request for access to

Gallagher Command Centre Premier

*Please note: You are only able to log on to the Gallagher System using your nominated PC. To access the Gallagher System you must have a **Windows PC** or be running a **Virtual PC with Windows 7 on an Apple Mac**.*

SECTION 1 – Applicant Details

Staff No:

Date:

Full Name:

Position:

Section:

Building/Location:

Telephone No:

Email address:

Workstation IP address:

(Example 130.95.101.12)

SECTION 2 – Condition of Access

Access to the *Gallagher System* will only be granted to UWA staff who agrees to comply with the following conditions of access:

- *You shall be responsible to grant, cancel or manage access and cardholders for your area/s.*
- *You shall notify Security, by email, when access to this application is no longer required.*
- *You shall adhere to University's policies regarding Privacy and Security, IT Services, Computing or any related UWA policy that may be relevant to the use of this application.*

SECTION 3 – User Declaration

I acknowledge that I have read and understood all the conditions of access stated above and hereby agree to abide by all conditions.

SECTION 4 – Team Leader / Manager Declaration

NAME:

POSITION:

The Team Leader/ Manager acknowledge and authorise the applicant to have access to the Gallagher System. The Team Leader/ Manager also agree to advise Security if the employee no longer require the access.

